



Augusta Fire Protection District

New Business Information

Congratulations on your new business opportunity and welcome to our community! The information contained in this flyer is designed to assist you in making your facility safe for you, your employees and customers.

This is a guide only and there will likely be items specific to your particular operation that will need to be addressed. We can help you resolve those issues. You must apply for occupancy with St. Charles County as well as the fire district and show proof of satisfactory inspections from both, prior to moving into your building. Our ordinances are based upon the International Building and Fire Codes.

About us

The fire district covers 77 square miles of southwest St. Charles County and includes the areas of Augusta, Defiance, Schluersburg, and other unincorporated areas.

Occupancy Permit Fees

If you are ready to move in, you must first apply for occupancy, pay your \$100 fee and pass a fire safety inspection. If you are doing construction prior to occupancy, the Occupancy Permit fee is included in your fire district building permit.

Inspection Procedures

1. Apply for Occupancy with the county and the fire district.
2. Prior to calling for a fire inspection, use the checklist provided in this handout to prepare for a successful inspection.

For questions, or to schedule your **fire inspection** contact the fire marshal at **(314) 228-3218**, Fire Station 1 at **(314) 228-4403** or by email: prichard@augustamofire.com

Inspection Checklist

You can use this to help prepare for your fire inspection.

- Building address is clearly visible from the street or road.
- Exit paths are clear and unobstructed.
- Exit signs are illuminated, working and visible.
- Emergency lighting sufficiently covers the path of egress.
- Clear access to electrical panels with 36" clearance around panels.
- No extension cords are allowed. Cords are not a replacement for permanent wiring.
- All electrical outlets, switches, boxes are secure and in good condition.
- Combustible storage is neat and orderly.
- Fire protection and alarm system (when present) inspection and test dates are current.
- Fire extinguishers mounted in path of travel and must be tagged by a qualified service company or be new within the last 12 months.