

Annual Fee (\$25.00)



Town of Augusta Business License Application

Legal Name of Business: _____

Fictitious Name (DBA): _____

Business Physical Address: _____

Business Mailing Address: _____

Business Phone: _____ Business Email Address: _____

Business Website: _____ Business Owner: _____

Local Manager: _____ Emergency Phone: _____

Name of Property Manager & Phone: _____

Type of Business: _____
(Retail, Service, Wholesale/Distribution, Office, Manufacturing, or other)

MO DOR Sales Tax Registration Number: _____ Federal Employer Identification Number: _____

Check One: Sole Proprietor LLC Corporation Not for Profit Partnership

- Check List – Attach Copies of the following: INCOMPLETE APPLICATIONS WILL BE RETURNED & NOT ACCEPTED**
- Missouri Retail Sales Tax License showing your business is inside the city limits of Augusta
- No tax Due Letter from Missouri Department of Revenue – 573-751-9268 *REQUIRED ANNUALLY* \$25.00 license fee payable to “Town of Augusta”
- Late Fee(s) - \$25.00 per month: not to exceed \$300.00
- Certificate of Insurance for Workers Compensation Coverage for any employer with five or more employees or any construction business with one or more employees (pursuant to Chapter 287RMo)
- Approved Town of Augusta Occupancy Inspection – (For new businesses or change in ownership without a building permit)

I acknowledge a Site Plan/Zoning approval may be applicable before a business license will be issued.
I also acknowledge all new signage requires a permit. This application is due to the Town of Augusta Clerk before the business begins operating in the Town of Augusta.

The information given above & attached is true.

Signature of Owner/Authorized Person	Print Name	Title	Date

Due March 6, 2023
Return completed application and fee to:
Town of Augusta, PO Box 42, Augusta, MO 63332
Attn: Business License

For Office Use Only

Date Application Received:	Check No:
Fee Receipt No:	Date License Issued:
Total Amount Paid:	Notes: